

Chapter: Organization and Administration	Effective Date: 11/15/14
Title: Notification in the Event of Death	Page: 1 of 1
ACA: 4-JCF-4C-43	Replaces: HSP.01.09, 7/1/13

(a) **Standard.**

A youth's parent, guardian, or legal custodian is promptly notified if the youth dies while in TJJD custody.

(b) **Procedures.**

- (1) The **health services administrator (HSA)**, if applicable, immediately notifies the superintendent of the death of a youth.
 - (2) The **superintendent or designee** immediately notifies TJJD administrators, including the medical director and director of nursing services, and the youth's parent, guardian, or legal custodian as required by [GAP.385.9951](#).
 - (3) The **HSA** notifies the UTMB director of clinical and administrative programs for youth services and documents the notification in the EMR.
 - (4) The **UTMB director of clinical and administrative programs for youth services** notifies the UTMB medical director.
 - (5) The **TJJD medical director** convenes a Morbidity & Mortality Committee to review the events leading up to the youth's death.
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